

## **Code of Conduct**

At ATG, we are committed to maintaining high ethical standards throughout our business. This Code of Conduct acts as a benchmark for the behaviour and ways of working we expect from everyone associated with ATG. We have clear expectations that our team and our suppliers align with these values and principles.

### **Ethics and Integrity**

Honesty and integrity are fundamental to the conduct of everyone at ATG and to the way we work in partnership with our customers and suppliers. We consider the ethical implications of all our business activities.

Honest and honourable behaviour is expected from all ATG employees, suppliers and agents working on behalf of ATG. They must not offer or accept bribes, kickbacks or other improper payments. Our focus will always be on sourcing the best solution for our customers.

## **Human Rights**

At ATG, we expect our suppliers to comply with all relevant labour, human rights and employment laws. We recognise our duty of care to ensure that our suppliers respect applicable laws regarding minimum working age, working hours and wages.

This includes the right to equal employment opportunities and career choice regardless of ethnic background, race, gender or religious belief. We will not tolerate or condone the abuse of labour or human rights within our business or supply chain.

Suppliers working with ATG must not facilitate or participate in involuntary, forced or slave labour. They must not use corporal punishment or engage in physical, sexual, psychological or verbal abuse or harassment.

### **Health and Safety**

We are committed to the health and safety of our team and everyone involved throughout the production process. We expect our suppliers to provide a safe and healthy working environment and to take proactive measures to prevent accidents and minimise health and safety risks.

## **Commitment to Quality**

Quality is fundamental at ATG. With dedicated quality teams in the UK and at our international locations, we work to ensure that all products and services meet or exceed the required quality specifications.

We continuously focus on the needs of our customers and work in partnership with them to ensure their requirements are met. As part of our ISO 9001 accreditation, we continually evaluate opportunities for improvement throughout the process, from initial procurement and design through to manufacture and delivery.

## **Providing Value to Our Customers**

Our core business strategy is to work with businesses to streamline procurement and deliver real cost savings throughout their supply chains. ATG understands the needs and challenges of our customers and focuses on delivering solutions that enable them to remain competitive in today's market.

## **Conflicts of Interest and Intellectual Property**

Protecting intellectual property is crucial to maintaining trusted and cooperative working relationships with our customers. We are committed to protecting our customers' intellectual property and respecting confidentiality and privacy at all times.

We respect all intellectual property rights belonging to our customers and take appropriate measures to protect confidential drawings, specifications, designs and other proprietary information provided to us in connection with our work.

## **Environment**

ATG requires all suppliers to comply with applicable local and national environmental laws and regulations. We work in partnership with our suppliers to support compliance with new and evolving environmental requirements.

## Code of Conduct – Chinese

### 行为准则

ATG 致力于在整个业务运营中保持高标准的商业道德。本《行为准则》是我们对所有与 ATG 相关人员在行为和工作方式方面所期望遵循的基本标准。我们明确要求我们的团队及供应商遵循这些价值观和原则。

### 道德与诚信

诚实与诚信是 ATG 每一位员工行为的基本准则，也是我们与客户及供应商建立合作关系的基础。我们在所有业务活动中都会充分考虑相关的道德责任。

我们要求所有 ATG 员工、供应商以及代表 ATG 开展工作的代理人保持诚实、正直的行为。他们不得提供或接受贿赂、回扣或其他不当付款。我们的重点始终是为客户寻找并提供最佳解决方案。

### 人权

ATG 要求所有供应商遵守所有相关的劳动、人权及就业法律法规。我们认识到自身负有监督责任，以确保供应商遵守有关最低工作年龄、工作时间及工资待遇的适用法律法规。

这包括不论民族背景、种族、性别或宗教信仰，所有人员均享有平等的就业机会及职业选择权。对于我们自身业务或供应链中任何侵犯劳动权益或人权的行为，我们均不会容忍或纵容。

与 ATG 合作的供应商不得协助或参与任何非自愿劳动、强迫劳动或奴役劳动。供应商不得实施体罚，也不得进行任何形式的身体、性、心理或语言上的虐待或骚扰。

### 健康与安全

我们致力于保障团队成员以及生产过程中所有相关人员的健康与安全。我们要求供应商提供安全、健康的工作环境，并积极采取措施预防事故，最大限度地降低健康与安全风险。

### 质量承诺

质量是 ATG 的核心原则。我们在英国及其他国际业务所在地均设有专业的质量团队，致力于确保所有产品和服务达到或超过规定的质量标准。

我们始终关注客户需求，并与客户紧密合作，确保满足其各项要求。作为 ISO 9001 认证体系的一部分，我们持续评估整个流程中的改进机会，从最初的采购和设计，到生产制造及最终交付。

## **为客户创造价值**

我们的核心业务战略是与企业合作，帮助其优化采购流程，并在整个供应链中实现切实的成本节约。ATG 深入了解客户的需求和挑战，专注于提供能够帮助客户在当今市场中保持竞争力的解决方案。

## **利益冲突与知识产权**

保护知识产权对于维护我们与客户之间互信、合作的工作关系至关重要。我们致力于保护客户的知识产权，并始终尊重客户信息的保密性和隐私。

我们尊重属于客户的所有知识产权，并采取适当措施保护客户在与我们开展业务过程中提供的机密图纸、技术规格、设计以及其他专有信息。

## **环境**

ATG 要求所有供应商遵守适用的当地及国家环境法律法规。我们与供应商紧密合作，以支持其遵守不断更新和发展的环境法规要求。